



# 2017 Read to be Ready Summer Grant Program

# Agenda

- Summer Grant Program Context
- Supports for Applicants and Recipients
- Applying for the Grant
  - Proposal
  - Budget Template
  - Application
- Timeline and Review Process
- Q&A

# Read to be Ready Summer Grant Program

- In February 2016 the Dollar General Literacy Foundation presented the department with a \$1 million dollar gift to be used over three years to fund summer instructional programs that provide rich reading and writing opportunities for students

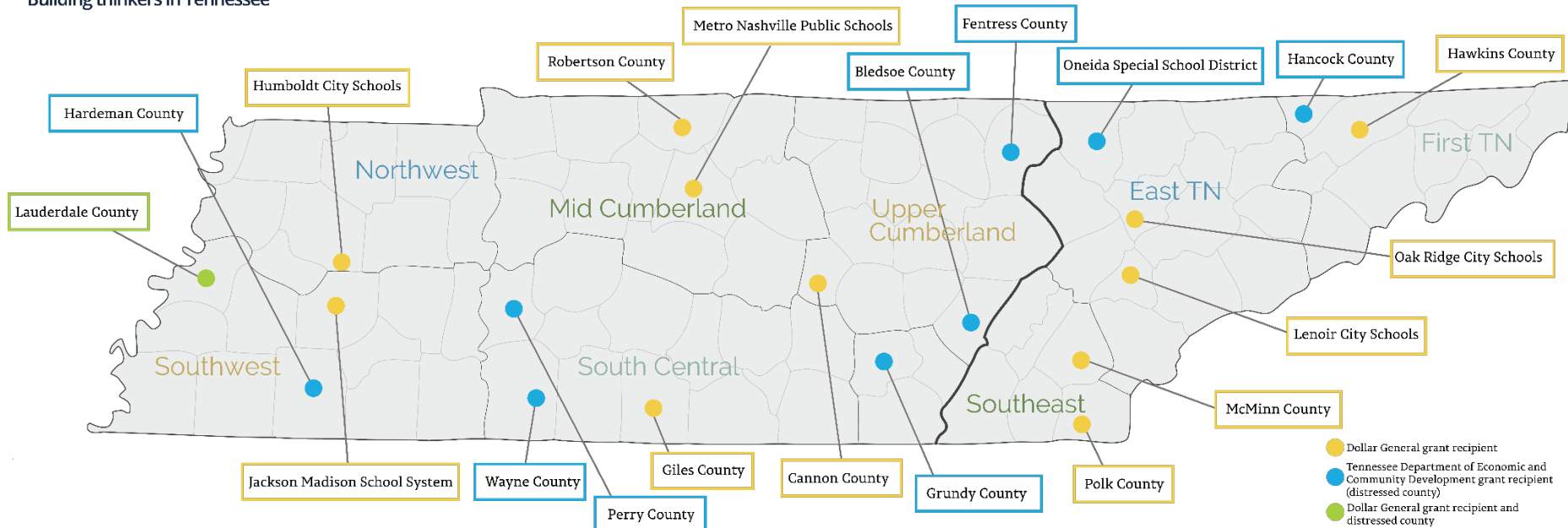


# 2016 Read to be Ready Sites

**READ**TO BE  
**READY**

## SUMMER GRANT RECIPIENTS

Building thinkers in Tennessee



# 2016 Read to be Ready Sites

- **95 percent** of camps reported an increase in student confidence and interest
- Reading skills increased\*
  - Fluency increased by an average of **23%**
  - Decoding ability increased by an average of **44%**
  - Phonemic awareness increased by an average of **66%**

\*Because of differing data collection methods, the data analysis above is based on those students across all program sites that were assessed on a particular skill at the beginning and end of camp.

# 2017 Summer Grant Goals

- **\$30 million** investment from the Tennessee Department of Human Services over three years
- Serve **10,000** students
- We would like to fund *at least* one program in each school district that applies





Supports

# 2017 Exceptional Sites

- Nine 2016 recipients have been selected to participate and be funded again this summer as Exceptional Sites; they will serve in the follow ways:
  - Allow exemplar excerpts from their applications to be posted to showcase best practice;
  - Allow applicants and recipients to observe their program practices over the summer;
  - Answer a questionnaire that will help guide applicants
- Questionnaire answers and exemplars, as well as Exceptional Site recipients, will be posted on Monday



# 2017 Exceptional Sites, Questionnaire

- The questionnaire will answer the following five questions, including:
  - What is the most important lesson you learned last year that will help you improve your summer literacy program this year?
  - What was the most successful way you engaged with families last summer?
  - What do you think was the biggest contributing factor to your camp's success?

# Summer Training

- **All** educators who are participating in the summer grant program are **required** to attend an all-day training hosted by the department that will prepare educators to instruct students in the unique summer environment
- The dates and locations are below:
  - May 11 & May 12 (Nashville)
  - May 16 (Memphis)
  - May 19 (Knoxville)
- Opportunity to engage in this work



# Applying for the Summer Grant

# Application Pieces

- Before beginning the application process, we **strongly recommend** that you read the Call for Proposals
- In order to apply for the grant, you must complete and submit **three elements**:
  - Proposal
  - Budget
  - Application

# Proposal

- Review the proposal template
  - Submitting your proposal in the appropriate template is **required** to be considered for a grant award
- Your proposal should strive to answer the question, **“If your school (or district) is awarded the Read to be Ready Summer Grant, what will your summer camp look like?”**

# Proposal

- **Proposal requirements**

- Each question must be answered in 250 words or fewer, unless the question explicitly states otherwise
- Must be 12 pages or less
- Must be written in 12 pt. Times New Roman font
- **Must be submitted as PDF in the application**
- Must have application number in the top right corner

- **Section 10: Budget**

- **Do not** attempt to fill it out before completing your budget template; you will do this last

# Proposal

- **Section 11: References**

- Steps to obtain a reference from your central office:
  - *Step One:* Email your Director of Schools, or appropriate contact, with the following information:
    - The name of your program director
    - The location(s) of the proposed sites
    - The amount of funding for which you are applying
  - *Step Two:* After they respond that they are willing to support your application, list them as a reference

# Budget Request

Minimum Number of Instructors	Students Being Served	Maximum Award Request
3	15	\$14,100
4	16-20	\$18,800
5	21-25	\$23,500
6	26-30	\$28,200
7	31-35	\$32,900
8	36-40	\$37,600
9	41-45	\$42,300



# Budget Template

- The purpose of the budget template is to answer the question, **“If you are awarded Read to be Ready Summer Grant funds, how will you spend them?”**
- Review the budget crosswalk and the budget template
  - Submitting your budget in the appropriate template is **required** to be considered for a grant award
- The budget template has two tabs:
  - Overview Sheet
  - Budget Expansion Sheet (Fill out **first**)

# Budget Template

- The Budget Expansion Sheet is split into sections that match with those in the overview sheet and should **ONLY** reflect how Read to be Ready funds will be spent
- Before submitting your template, **delete all example rows**; these only serves as a reference
- You should then begin filling out the columns left to right; the appropriate category codes and budget codes are found the budget crosswalk
- “Total Amount” column will automatically calculate for you

# Budget Template

- Are you leveraging other funds outside of the grant? If so, fill out the *Other Sources of Program Funding* box.
- Refer to your Grant Expansion Sheet to complete the “Read to be Ready Summer Grant Request ONLY” column. These numbers should match exactly.
- If you are leveraging additional funds, they should be reflected in the “Total Program Expenses (Including other funding sources, if applicable)” column; this column will represent the sum of additional funds and the “Read to be Ready Summer Grant Request ONLY” column

# Application

- Can be found on the Read to be Ready website and should be completed after the proposal and budget template are complete
- All elements of the application **must be submitted at one time**, so please collect all of the information and documentation you need before beginning the application process using the [application preview](#)
- Before submitting your documents, please check them for correctness and completeness



# Timeline and Review Process

# Timeline

- **January 30:** Application period opened
- **March 1, 5:00 p.m. CST:** Priority deadline ends
- **March 10, 5:00 p.m. CST:** Application period closes
- **March 31:** Applicants notified of reward status
- Notification of the grant award will occur on a **rolling basis** but you will be notified no later than March 31 of your reward status

# Review Process

- A team of education stakeholders is being brought together to score each application; they will use the rubric that is posted on the website to do so
- Each application will be scored at least twice to ensure fairness



# Questions